## Job Description

<table>
<thead>
<tr>
<th>Position:</th>
<th>Senior Transportation Planner – RCRPC Planner I</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency</td>
<td>The Richland County Regional Planning Commission is a transportation and land use planning organization that also serves as the Metropolitan Planning Organization (MPO) for Richland County, Ohio.</td>
</tr>
<tr>
<td>Job Objective(s):</td>
<td>Under the general direction of the Transportation Director, manage the development of plans and programs aimed at implementation of the regions Long Range Transportation Plan.</td>
</tr>
<tr>
<td>Directly Responsible To:</td>
<td>RCRPC Transportation Technical Director</td>
</tr>
</tbody>
</table>
| Essential functions of this Job: | ▪ Assist the Technical Director with the development and implementation of the MPO’s Long Range Transportation Plan.  
▪ Oversee the development, update, and modification of the MPO’s multi-year Transportation Improvement Program (TIP).  
▪ Assist with the development, coordination, and management of special studies at the MPO, including contracting requirements with local governments, ODOT, and any other parties  
▪ Coordinate planning activities with member governments for bike/ped, transit, freight, or roadway considerations.  
▪ Supervise and provide directions to planners II & III in the conduct and development of the various activities of the metropolitan planning process.  
▪ Serve as the MPO liaison to various community groups and committees, including making presentations, facilitating meetings, and providing materials to assists in transportation planning efforts.  
▪ Write topical reports and analysis/letters/memos, and  
▪ Performs related duties as assigned. |
| Desirable Qualifications for Employment: | The ideal candidate will possess  
▪ Thorough knowledge and understanding of transportation planning and Metropolitan Planning Organization requirements and responsibilities.  
▪ Strong knowledge of the principles, practices and research methods of regional transportation planning.  
▪ Ability to provide leadership to other planners, interns, and project team members.  
▪ Considerable skill in the collection, analysis, and presentation of technical data and planning recommendations.  
▪ Demonstrated ability to evaluate the feasibility of planning alternatives in relation to trends, costs and social pressures and needs.  
▪ Ability to make informed professional recommendations and develop innovative approaches and ideas.  
▪ Ability to work well with and actively listen to the public and fellow staff members  
▪ Ability to establish and maintain effective working relationship with committees, partner agencies, public officials and general public |
| Necessary Education, Training and Experience: | Bachelor’s degree in urban planning, transportation engineering, geography, or a related field is preferred or an equivalent combination of experience and training which provides the required knowledge, skills, and abilities.  
Five (5) years of responsible and professional work experience in transportation engineering, transportation planning; One (1) year of supervisory experience. A Master’s Degree in planning or related field may substitute for experience. Specific experience in the administration of MPO responsibilities and/or regional planning organizations is desired. |
| Statement: | This job description is not intended to define the full and exclusive responsibilities of the individual filling the position. Many tasks will evolve through the day to day operations that will require flexibility, adaptability, and a willingness to work cooperatively with the entities involved. |
| Contact | Send resumes to tblankenship@rcrpc.org. |

Starting Yearly Salary Range - $48,000 - $60,000 depending on skills and experience. RCRPC is currently on a 35 hr. work week.

Complete benefits – OPERS retirement, health/dental/vision insurance, vacation, sick leave, life insurance.

www.rcrpc.org

Approved: August 12, 2020